

D Disclosure and Transparency		Source Document/ Location of Information	Yes / No	Point	REMARKS
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D.1 Transparent ownership structure

D.1.1	Does the information on shareholdings reveal the identity of beneficial owners, holding 5% shareholding or more?	Annual Report / GIS Submitted to SEC	Y	1	
D.1.2	Does the company disclose the direct and indirect (deemed) shareholdings of major and/or substantial shareholders?	Annual Report / GIS Submitted to SEC	Y	1	
D.1.3	Does the company disclose the direct and indirect (deemed) shareholdings of directors (commissioners)?	Annual Report / GIS Submitted to SEC	Y	1	
D.1.4	Does the company disclose the direct and indirect (deemed) shareholdings of senior management?	Annual Report / GIS Submitted to SEC	Y	1	
D.1.5	Does the company disclose details of the subsidiaries, associates, joint ventures and special purpose enterprises/ vehicles (SPEs)/ (SPVs)?	Annual Report / GIS Submitted to SEC	Y	1	

D.2 Quality of Annual Report

	Does the company's annual report disclose the following items:				
D.2.1	Key risks	Annual Report	Y	1	
D.2.2	Corporate objectives	Annual Report	Y	1	
D.2.3	Financial performance indicators	Annual Report	Y	1	
D.2.4	Non-financial performance indicators	Annual Report	Y	1	
D.2.5	Dividend policy	Annual Report	Y	1	
D.2.6	Details of whistle-blowing policy			0	
D.2.7	Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	Annual Report / Biographical Data submitted to IC	Y	1	
D.2.8	Training and/or continuing education programme attended by each director/commissioner	Certificate of Attendance/Participation	Y	1	
D.2.9	Number of board of directors/commissioners meetings held during the year	Annual Report / 2012 Minutes of Board of Directors' Meeting	Y	1	

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D.2.10	Attendance details of each director/commissioner in respect of meetings held	2012 Minutes of Board of Directors' Meeting	Y	1	
D.2.11	Details of remuneration of the CEO and each member of the board of directors/commissioners			0	
	Corporate Governance Confirmation Statement				
D.2.12	Does the Annual Report contain a statement confirming the company's full compliance with the code of corporate governance and where there is non-compliance, identify and explain reasons for each such issue?	Annual Report	N	0	

D.3. Disclosure of related party transactions (RPT)

D.3.1	Does the company disclose its policy covering the review and approval of material/significant RPTs?	Annual Report	Y	1	
D.3.2	Does the company disclose the name of the related party and relationship for each material/significant RPT?	Annual Report	Y	1	
D.3.3	Does the company disclose the nature and value for each material/significant RPT?	Annual Report	Y	1	

D.4	Directors and commissioners dealings in shares of the company				
D.4.1	Does the company disclose trading in the company's shares by insiders?			0	

D.5 External auditor and Auditor Report

D.5.1	Are audit fees disclosed?	Annual Report	Y	1	
	Where the same audit firm is engaged for both audit and non-audit services,				
D.5.2	Are the non-audit fees disclosed?	Annual Report	Y	1	
D.5.3	Does the non-audit fees exceed the audit fees?	Annual Report	N	1	

D.6 Medium of communications

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D Disclosure and Transparency					
	Does the company use the following modes of communication?				
D.6.1	Quarterly reporting		Y	1	
D.6.2	Company website	Company website	Y	1	
D.6.3	Analyst's briefing		N/A	0	
D.6.4	Media briefings /press conferences		N/A	0	

D.7 Timely filing/release of annual/financial reports					
D.7.1	Is the audited annual financial report released within 120 days from the financial year end?	Annual Report	Y	1	
D.7.2	Is the audited annual financial report released within 90 days from the financial year end?		N	0	
D.7.3	Is the audited annual/financial report released within 60 days from the financial year end?		N	0	
D.7.4	Is the true and fairness/fair representation of the annual financial statement/reports affirmed by the board of directors/commissioners and/or the relevant officers of the company?	Statement of Management Responsibility for Financial Statements signed by the President/COO and the Treasurer	Y	1	

D.8 Company website					
	Does the company have a website disclosing up-to-date information on the following:				
D.8.1	Business operations	Company website	Y	1	
D.8.2	Financial statements/reports (current and prior years)	Company website	Y	1	
D.8.3	Materials provided in briefings to analysts and media	Company website	Y	1	
D.8.4	Shareholding structure	Company website	Y	1	
D.8.5	Group corporate structure	Company website	Y	1	

D		Source Document/ Location of Information	Yes / No	Point	REMARKS
Disclosure and Transparency					
D.8.6	Downloadable annual report		N	0	
D.8.7	Notice of AGM and/or EGM		N	0	
D.8.8	Company's constitution (company's by-laws, memorandum and articles of association)		N	0	
D.8.9	All of the above (D.8.1 to D.8.8) are available in English	Company website	Y	1	

D.9		Investor relations			
D.9.1	Does the company disclose the contact details (e.g. telephone, fax, and email) of the officer responsible for investor relations?	Annual Report / Company website	Y	1	